

Holland Bloorview Board of Trustees MINUTES of Meeting

Wednesday, September 18, 2019

6:00-8:00 pm

Holland Bloorview, Room 5E100

Present:

M. Ballantyne	C. Roche
C. Cowan	W. Onuwa
J. Hanigsberg	M. Rappolt
S. Jorisch	A. Whyte Nowak
A. Kaplan	C. Wood (teleconf)
P. Puri	Y. Pavri (teleconf)
J. Hanigsberg	B. Cooper

Sr. Management:

T. Chau	D. Savage
E. Dinio	M. Sikand
S. Hawken	S. Wong
T. Millar	B. Rubashewsky

Regrets: G. Milo-Manson, M. Johnson, P. Rumney, L. Dottori

Guests: C. Whyte, P. Vankessel

Recorder: E. Berezovskaia

Call to Order

The Chair called the meeting to order at 6:00 pm.

Board Education Session- "Nursing: 5 years of Innovation and Impact"

J. Hanigsberg welcomed Marilyn Ballantyne, Chief Nursing Executive and Clinician Investigator to the meeting who presented on "Nursing: 5 years of Innovation and Impact". Her presentation focused on impact of 5-year nursing strategy, emerging trends, and future considerations. Nursing Vision and strategy is based on strengths-based approaches:

1. Strengths-based care
2. Amplify Teaching
3. Communities of Practice
4. Research

The Chief Nursing Executive position is designed to oversee the quality of nursing care delivered, nursing regulatory requirements and to create a vision for nursing practice and patient care. key achievements in the last five years have included: leveraging external partnerships, building leadership, workforce planning and instituting recognition that is meaningful to nurses.

Opening Remarks from the Chair

W. Onuwa welcomed everyone to the meeting. He introduced the new Trustees present: Catherine Roche and Allyson Whyte Nowak. With Julia Hanigsberg he gave service pins to trustees who have met 1 and 3 year milestones. He reviewed the contents of the folders and indicated that there will be a Meeting without Management immediately following the regular Board meeting. He reminded Trustees to sign up to attend both a Family Advisory Committee meeting and a Quality Committee meeting. He referred to the letter in Trustees' folders explaining the annual completion of forms and referenced the Governance Quality Indicator Report that tracks attendance.

Declaration of Conflict of Interest for Meeting

The Chair asked whether anyone wished to declare a conflict of interest on any of the items slated for discussion at this Board meeting, and there were none.

1.0 Consent Agenda

The Chair asked for a Motion to approve the Consent Agenda as pre-circulated. There were two minor corrections to items 1.1 and 1.4 in the consent agenda (item 1.1. "Vice Chair" rather than "Chair" in reference to the call to order, in item 1.4 "Board" rather than "Quality" committee membership in the title of the item). The agenda item 1.5 Board work plan, was not reviewed by the Governance committee in advance of coming to the Board due to timing.

MOTION: It was MOVED by Bruce Cooper and SECONDED by Carol Cowan that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the Consent Agenda as pre-circulated with the minor corrections to items 1.1 and 1.4 as noted.

- 1.1) **Agenda for meeting of the Board of Trustees September 18, 2019**
- 1.2) **Minutes of the meeting of the Board on June 19, 2019**
- 1.3) **Board Standing Committees' Report September 2019**
- 1.4) **Board Committee membership**
- 1.5) **Board Annual Work Plan 2019-20**
- 1.6) **Credentialing**

Cooper / Cowan

CARRIED

2.0 President & CEO Report

J. Hanigsberg welcomed everyone to the first meeting of the new Board year. J. Hanigsberg presented the President & CEO Report and indicated that she had a few additions to her pre-circulated report. She noted that this year marks the half way point of the No Boundaries strategy and that there will be a strategy "check-in" in the fall culminating in the fall Board retreat in November. A briefing note was provided in the folders that outlines the process map. Another key priority for this year is the Bloorview Research Institute expansion and Tom Chau would update at the meeting. There were no questions.

3.0 Business Arising

3.1 Update on Bloorview Research Institute (BRI) Growth Strategy

T. Chau provided update on the capital projects associated with the Grow Holland Bloorview Research strategy. The Grow Holland Bloorview Research strategy involves:

- Fully accessible and child-friendly research MRI
- Commercialization
- Recruitment of Scientists
- Developmental neuroscience hub
- New Research space

Through the realization of this growth strategy, Holland Bloorview will have the most significant concentration of childhood disability researchers in the world and will be poised to shape a future of no boundaries for children, youth and families with disability through excellence in science.

3.2 BRI Expansion / Capital Project Revised Budget

T. Chau introduced P. Vankessel the project manager on the capital projects. He provided an update on BRI expansion and revised capital project budget. The BRI growth plan is composed of 3 phases:

- 1) A research MRI suite
- 2) The expansion of the gross square footage of the BRI by 10,000 sq. ft.
- 3) The renovation of existing research space

After the geotechnical study and a land survey that was completed during the summer of 2019, the middle of the building on the north side was selected as the location for the 10,000 SF addition as it is the only option compliant with the municipal planning restrictions that:

- Maintains the design integrity of our award winning building
- Meets the overall mission and vision of the project

The current construction costing for phase 2 and 3 was completed by the construction manager in August 2019. This estimate resulted in the expected cost of Phase 2 and 3 exceeding the initial construction estimate presented in the Project Charter on December 12, 2018 by \$7,216,378, which brings the new overall capital project budget to \$27,216,378.

On September 12, 2019, the Business and Audit Committee reviewed a detailed proposal and presentation to increase the capital project budget by \$7,216,378 conditional on the Holland Bloorview Kids Rehabilitation Hospital Foundation ("Foundation") increasing its funding commitment by the same amount. The Foundation Board approved that increase at its September 18, 2019 meeting.

It is the recommendation of the Business and Audit Committee that the Holland Bloorview Board of Trustees increase the capital project budget associated with the Grow Holland Bloorview Research to \$27, 216,378. This capital project budget is contingent on an August 2020 project start date. If the start date is delayed, there will be cost escalations of approximately 2-4% per year.

MOTION: It was MOVED by Carol Cowan, and seconded by Suzanne Jorisch, that the Board of Trustees approve the revised capital budget for the BRI Capital Project as recommended by the Business & Audit Committee.

Cowan/Jorisch

CARRIED

3.3 Update on BRI External Review Implementation Plan

T. Chau provided information about research institute's most recent external review. Reviews usually occur every 5 years and assess the aspects of the research institute, such as: training of students, research funding, partnerships, leadership and strategy, organizational structure and support, and growth strategy. The review was conducted by external review team, which provided 48 recommendations. A three year action plan was developed in response to the review and presented to the Research, Teaching and Learning Committee. The major activities of the action plan are:

- An external review of research operations was completed in June. Based on the recommendations, an electronic research ethics system is being implemented.
- Enhancing our partnerships within Canada and internationally
- Infrastructure-BRI expansion
- Critical mass
- Leadership

4.0 New Business

4.1 Financial Statements as of July 31, 2019

E. Dininio presented the financial statements as of July 31, 2019. She indicated that there are no red flags. Our current ratio is 0.90 which has improved from March. Our operating position for the four months ended July 2019 reflects a deficit of \$522,284 or \$105,429 worse than budget excluding building depreciation. Revenues are \$460,000 better than budget due entirely to capital gains realized on the redemption of funds. Inpatient Non- OHIP revenues are \$105,000 in excess of budget due to extended stay inpatient clients from out of province.

MOTION: It was MOVED by Bruce Cooper and seconded by Suzanne Jorisch, that the Board of Trustees approve the Financial Statements as of July 31, 2019, as pre-circulated.

Cooper/Jorisch

CARRIED

5.0 Reports

5.1 Performance Scorecard – Q1

D. Savage indicated that the Q1 report was reviewed in detail with the Quality Committee earlier this afternoon. In Q1 2019/20, of the 32 measures: 21 (65.6%) met or exceeded their targets; 4 (12.6%) were in the warning range; and 6 (18.8%) were below their lower acceptable ranges of performance.

5.2 Quality Committee Report

C. Cowan presented the Quality Committee reports from the May meeting. She highlighted client and family centred care improvements in Q3 and Q4 that included the delivery of 50 new sleeper beds for the inpatient units. In Q1, the client and family relations experience survey achieved the target of 100% distribution.

5.3 Foundation Report

S. Hawken indicated that this is a very active time for the Foundation. The Leaside Block Party will be held on October 5th at Trace Manes Park. There will be activities for the whole family and lots of food

and entertainment provided by local retailers. The Dear Everybody 3.0 campaign launched on August 26th and the aim of this campaign is to increase the number of people with disabilities in media and advertising. An Evening of Possibility will be on November 4th and tickets always sell out. She thanked RBC and CI investments for sponsoring this event. On Thursday, September 12th we had event in spiral garden for Toronto's Jewish community, for them to learn about Holland Bloorview and the BRI Growth Campaign. Finally the entire Toronto Argos team visited the hospital.

6.0 Fill out feedback forms

P. Puri reminded Trustees to complete their feedback forms after the meeting and indicated that the feedback gets reviewed at the Governance Committee.

7.0 Adjournment

The Board Meeting adjourned at 8:05 p.m. Trustees moved into a Meeting without Management.



*William Onuwa, Chair
Board of Trustees
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