

Board of Trustees Meeting
MINUTES of Meeting
Wednesday, March 22, 2017
6:00-8:00 pm
Holland Bloorview, Room 5E100

Present: E. Anagnostou M. Ballantyne C. Cowan-Levine J. Hanigsberg L. Hicks
C. Hopper C. Hunt J. Lam A. Maharaj G. Milo-Manson
J. Morrison T. Muir W. Onuwa H. Ort P. Puri (via teleconference)
M. Rappolt L. Torneck

Sr. Management: T. Chau J. Hunter D. Savage B. Sybring S. Wong

Regrets: B. Cooper S. Hawken A. Kaplan

Guests: E. Berezovskaia D. Cappelli L. Kublick

Recorder: B. Webster

Opening Remarks by Chair

C. Hunt called the meeting to order at 6:00 pm. She informed the Board that a Closed Meeting will be held immediately after the regular Board meeting. A brief Meeting without Management will also be held following the Closed Meeting. Trustees were asked to ensure they complete the evaluation form in their folders and to sign up to attend both a Family Advisory Committee and Quality Committee if they haven't already done so as the Board year is coming to an end.

Board Education

J. Hanigsberg introduced our speakers for the Board Education session. Louise Kublick is the Interim Director of Client and Family Integrated Care. Donna Cappelli is a Family Leader who joined the Family Leadership Program in 2014. She is the mother of two sons – her younger son Julian has been a client of Holland Bloorview since he was very young. Donna and her family have opened their home as part of the Medical Home Visiting program and she is a standing member of the Research Family Engagement Committee.

Donna explained that after the making of the video "A Family Like Mine" she realized that she needed to find ways to provide more opportunities for Julian to socialize and make friends. He likes being around people and talking to people about a wide variety of topics. She explained that she wants her family to be part of a social network with similar paths and who understand Julian's situation. It is difficult to find social/recreational programs that work for him. Often it is the care workers in their life who provide the most social interactions with him as they spend the most time with him.

C. Hunt thanked Donna for sharing her personal story with us.

Declaration of Conflict of Interest for Meeting

The Chair asked whether anyone wished to declare a conflict of interest on any of the items slated for discussion at this Board meeting, and there were none.

1.0 Consent Agenda

The Chair asked for a Motion to approve the Consent Agenda as pre-circulated.

MOTION: It was MOVED by Carol Cowan-Levine SECONDED by Laurie Hicks that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the Consent Agenda of March 22, 2017.

1.1 Agenda – March 22, 2017

1.2 Minutes – February 15, 2017

1.3 Board Standing Committees' Report

Cowan-Levine / Hicks

CARRIED

2.0 President & CEO Report

J. Hanigsberg reported on Capes for Kids in S. Hawken's absence. It was such a tremendous success – more than anyone expected. There was extraordinary staff engagement that was embraced across the entire hospital. She thanked Trustees for their amazing fundraising efforts. Total Trustee fundraising - \$31,703 (on a goal of \$25,000). C. Hunt was our 4th highest individual fundraiser. She also helped us secure the \$25K sponsorship from BMO and their customer appreciation day that raised an additional \$10K. The Foundation Board raised \$47,575. There were 627 fundraisers (our goal was 150). Staff got involved in bake sales, singing telegrams, dance parties and raffles. To date we've raised \$388,462 (goal was \$300K) but money is still coming in. Over 1300 new donors and 22 media hits (14 million impressions).

3.0 New Business

3.1 Medical Advisory Committee Credentialing – Dr. Iskra Peltekova

Dr. Milo-Manson presented Dr. Peltekova who has requested privileges as an active medical staff in the Child Development Program. Dr. Peltekova received her Medical Degree at Queen's University, Kingston in 2010. She subsequently fulfilled her pediatric residency training in 2013 at Queen's University and her fellowship training in developmental pediatrics at McGill University, Montreal in 2015. Dr. Peltekova is a Fellow of the Royal College of Physicians of Canada in Pediatrics. Her area of focus is in autism and genetics.

A question was asked about Dr. Peltekova's expected areas of practice and impact on quality targets related to access. Discussion ensued related to the clinical specialization required for autism diagnostic assessment and the relatively limited number of qualified professionals in Canada, Holland Bloorview's role in training these professionals and our strategies focused on access.

MOTION: It was MOVED by Marg Rappolt, and seconded by Lynda Torneck, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the recommendation from the Medical Advisory Committee for the appointment of Dr. Iskra Peltekova

Rappolt / Torneck

CARRIED

3.2 2017-18 Operating Plan

M. Rappolt indicated that the 2017-18 Operating Plan is endorsed by both the Business & Audit and Quality Committees. She congratulated the team on the readability and understandability of the plan.

B. Sybring indicated that since this operating plan bridges two strategic plans it allows for flexibility to deal with the strategic priorities of the new plan. The plan identifies issues and risks for the organization and includes both service and financial targets.

D. Savage reviewed the volumes for next year. Our complex continuing care days have decreased which is a result of discharging some of our long term clients into the community. A formal proposal is being submitted to the TC LHIN to support reclassification of several complex continuing care beds to complex transitional care/rehabilitation to better align with the changing needs of our population.

Because we were successful in achieving our financial optimization target and beyond, we were able to invest over \$300K towards strategic and operational priorities for next year. There is an additional \$400K still unallocated which could go towards priorities.

MOTION: It was MOVED by Marg Rappolt, and seconded by Av Maharaj, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the 2017/2018 Operating Plan as recommended by the Business & Audit Committee.

Rappolt / Maharaj

CARRIED

4.0 Business Arising

4.1 2017-18 Quality Improvement Plan

D. Savage indicated that we have engaged over 200 staff/leaders, 50 Family Leaders, 14 Youth Leaders and 6 Child Leaders through committees, surveys, focus groups and interviews and that the Quality Improvement Plan has been fully endorsed by the Quality Committee. There are no changes in direction or targets since it was presented at the last meeting.

She indicated that measures and targets will remain the same as last year with the exception of one measure which has been advanced. Last year we were monitoring our process ensuring we contacted our clients and families within 3 days. As we feel confident in the embedding of this within our model of service delivery, we are now shifting to an outcome measure that is looking at whether our clients and families felt supported in their discharge.

Two motions are required for approval of the Quality Improvement Plan.

MOTION: It was MOVED by Laurie Hicks, and seconded by Lynda Torneck, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the 2017/2018 Quality Improvement Plan as recommended by the Quality Committee of the Board.

MOTION: It was MOVED by Laurie Hicks, and seconded by Lynda Torneck, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the 2017/2018 Quality Improvement Plan – pay at risk as recommended by the Quality Committee of the Board.

Hicks / Torneck

CARRIED

4.2 Final Report on 2012-17 Strategic Plan “Leadership in Childhood Disability”

J. Hanigsberg listed a number of highlights from the past 4 progress reports that were achieved and now sustained. Five years ago they felt bold and ambitious but now they are deeply embedded in the daily work we do. Some examples include –

- Transitions to adult services; co-created programs at West Park, Anne Johnston Health Centre, March of Dimes, Safehaven
- Electronic Health Record, Connect2Care
- Higher impact publications in peer reviewed journals
- Doubling of family leadership program, creation of research family engagement
- Launch of concussion centre
- 5 Research Chairs
- Schwartz Rounds
- Expansion of autism services

She commented that the plan did achieve leadership in childhood disability. The work that has been done creates a strong foundation for the new plan. A celebration of these accomplishments will take place at the launch of the new plan in early June.

The question was asked if there was any area too ambitious. She indicated that we are still working towards transformational change and there is still work to be done in many areas. A question was asked about what might have been done differently. She indicated that by Year 4 & 5 we saw energy diminish. Because of this, we will do a re-set with the new plan in 2020.

It was suggested that we look for opportunities to go back to donors who contributed to this strategic plan to thank them as their donor dollars allowed these great achievements to happen.

5.0 Reports

5.1 Quality Committee Report

L. Hicks reported that Accreditation is on schedule. Bulletins are being posted around the hospital to share information with staff and families. She commented on an excellent presentation they received on Pharmacy Accreditation. She noted that it is new process for hospitals and is separate from the hospital accreditation. In 2015 Holland Bloorview was seen as a leader in the field and had less than 3% of the standards not completely met. We are in good stead for 2017 to demonstrate significant improvement.

5.2 Foundation Report

J. Hanigsberg delivered this report on behalf of S. Hawken in her President & CEO Report.

6.0 Adjournment

The Board Meeting adjourned at 7:35 p.m.

*Cally Hunt, Chair
Board of Trustees
:bw*