

**Holland Bloorview Board of Directors Meeting Minutes**  
**Wednesday, May 22, 2024**  
**5:30 p.m. – 8:15 p.m.**  
**Holland Bloorview, 150 Kilgour Rd., Toronto ON**  
**5<sup>th</sup> Floor Executive Boardroom – Room: 5E100**

**Attendance**

**Present:** Alycia Calvert, Treasurer; Megh Gupta; Helen Hayward; Mark Johnson; Sarah Kramer; Jean Lam; Golda Milo-Manson; Poonam Puri, Chair; Lisa Robinson; Catherine Roche, Vice Chair; Michael Wasserman; Heather Watt

**Sr. Management:** Evdokia Anagnostou; Enza Dininio; Sandra Hawken; Tracey Millar

**Regrets:** Irene Andress; Julia Hanigsberg; Suzanne Jorisch; Alysha Ladha; Joanne Maxwell; Rhonda McEwen; Dale Ponder, Secretary; Jennifer Quaglietta; Stewart Wong

**1.0 Call to order**

The Chair, P. Puri called the meeting of the Holland Bloorview Kids Rehabilitation Hospital Board of Directors to order at 5:30 p.m.

**Chair's Remarks**

The Chair welcomed everyone acknowledging regrets including the President and CEO and recognizing G. Milo-Manson and T. Millar as delegates for the President and CEO.

**Board Education: Ontario Health System Update**

The Chair extended a warm welcome to Anthony Dale, President and CEO of Ontario Hospital Association (OHA) and his colleague Melissa Prokopy, Vice President, Policy and Advocacy (OHA).

A. Dale and M. Prokopy presented on Leadership and Change in Ontario's Health Care System. The presenters focused on acknowledging the current situation – where we are now, recognizing the need to better understand the past in order to address the future and emphasized the need to establish new models of care that can boost the health care system to better support our communities. Accomplishing this goal would require the understanding that leadership must come from healthcare institutions using technology and innovation with Government's endorsement.

The Chair expressed thanks to the coordinators for organizing the meeting. The board was encouraged to complete the post meeting survey through the feedback link provided in the meeting materials.

**Approval of agenda**

The Chair then requested approval of the agenda with one amendment regarding the order of items 2.1.1, 2.1.2 and 2.1.3

**MOTION: It was MOVED by Catherine Roche, and seconded by Michael Wasserman, that the Board of Directors approve the agenda.**

**Roche /Wasserman**

**CARRIED**

## **Disclosure of Conflicts of Interest**

The Chair asked whether anyone wished to declare a conflict of interest on any of the items slated for discussion at this Board meeting, and there were none.

## **2.0 Discussion Agenda**

### **2.1 Caring Safely**

#### **2.1.1 Team/Youth Story**

Dolly Menna-Dack thanked the Board for the opportunity to present to them and introduced her colleague, Desiree Da Costa.

The Board of Directors had the opportunity to hear directly from Desiree Da Costa, Client Services Facilitator, Youth Leader and former client through a live interview conducted by Dolly Menna-Dack. The interview highlighted Desiree's personal journey and the benefits of Holland Bloorview (HB) Youth Engagement Strategy. Desiree's history with HB ranged from the age of 2 – 18 years during which she volunteered on a variety of programs including volunteering as a Youth Leader and later becoming one of the first Youth Facilitators hired by HB in supporting clients to transit from youth programs into adult care.

In her role as Youth Facilitator, Desiree engaged in an interpersonal education session with Ryerson University to educate students on the Youth Facilitator role and the importance of lived experience in healthcare. Since then, the Youth Facilitator Program which has been accepted as an IPE by Ryerson; offered by Sunnybrook annually and presented by our Research, Teaching and Learning Institute in Europe is seen as a leading practice in lived experience education in the healthcare system.

Desiree recently published a book entitled, **All About Me** that tells the story of an elementary school child's experience of starting a new school with a disability. The hospital will provide a copy of Desiree's book as a gift to each Board member.

#### **2.1.2 Quarterly Performance Report**

G. Milo-Manson presented the Q3/Q4 Quarterly Performance Report on behalf of Joanne Maxwell. The report was approved at the Quality Committee meeting in February.

#### **2.1.3 Medical Advisory Committee (MAC) Report**

G. Milo-Manson provided the Medical Advisory Committee Report and confirmed that this report was approved at the Quality Committee of the Board.

Two client incidents were highlighted; one regarding a medication with a similar name that was given to a child as an eyedrop instead of an oral medication. This resulted in a no-harm incident but to prevent a repeat going forward, education have been shared with nursing teams to emphasize the need for more detailed focus on supervision of new students.

One moderate incident experienced involved two individuals in which a child visiting the hospital for ambulatory outpatient service who is known to have seizure disorders, fell – a code was appropriately called. The child's father who also has a known cardiac condition began to experience chest pains; a second code was called but there was some confusion as to whether they were two separate codes. This was a new learning experience on how to handle more than one codes, how to better announce codes, how to bring staff to a code when you're having two codes at the same time and in the same location. Both child and parent were treated and transported, one to acute care and one to pediatric care.

## **2.2. Strategic Plan Update**

N. Lise Tanel provided an update on HB2030 Strategic Plan with emphasis on the impact and the accomplishments of the plan across the hospital over the past 6 months. Tremendous engagement with frontline staff is being witnessed but there is a need to show the results of staff's engagement.

Some of the risks and opportunities identified included:

- Close partnership with IM&T to support data requirements, resources, capacity, and infrastructure
- Tension between foundational work and immediate results
- High levels of interest and engagement with frontline

Slight modifications have been made and mitigation strategies and action plans created. To date, it is believed that there is no significant deterrence for not meeting our milestones.

The Board approved the current strategy in May 2023, and it was launched to the community in June 2023. Through engagement across teams and priority setting of Holland Bloorview it is now six months into the 18-month implementation plan. The strategy implementation scorecard was approved by the Board in November 2024.

In monitoring the hospital's key deliverables and strategic goals, S. Bharat Peddi provided a demonstration of the strategic scorecard for the past six months. The scorecard is used as a measurement to balance Holland Bloorview's objectives versus achievements, being mindful of learnings, risks and opportunities. The plan is to make the dashboard available across the hospital.

## **2.3 Chair and Vice Chair of the Board**

Subject to confirmation by the Board and approval of the slate of officers at the Annual General Meeting (AGM) on June 19, 2024, the Chair presented recommendations for the Chair and Vice Chair of the Board for 2024-25 as recommended by the Governance Committee.

**It was MOVED by Jean Lam, and seconded by Helen Hayward that the Board of Directors of Holland Bloorview Kids Rehabilitation Hospital approve the appointment of Catherine Roche as Chair of the Board of Directors as recommended by the Governance Committee effective after the Annual General Meeting.**

*Lam/Hayward*

**CARRIED**

**It was MOVED by Catherine Roche, and seconded by Michael Wasserman that the Board of Directors of Holland Bloorview Kids Rehabilitation Hospital approve the appointment of Jennifer Quaglietta as Vice Chair of the Board of Directors as recommended by the Governance Committee effective after the Annual General Meeting.**

*Roche/Wasserman*

**CARRIED**

## **2.4 Director Recruitment: Full Slate of Directors**

In keeping with the Governance Committee's recommendation, C. Roche presented the Full Slate of Directors for 2024-25 for the Board's approval.

**It was MOVED by Sarah Kramer, and seconded by Heather Watt, that the Board of Directors of Holland Bloorview Kids Rehabilitation Hospital approve the full slate of directors as recommended by the Governance Committee for approval by the Members at the Annual General Meeting.**

*Kramer/Watt*

**CARRIED**

## **2.5 Foundation Update**

S. Hawken provided an update on Foundation fundraising to date. A number of donations were confirmed in the past week including a new donor contribution of \$1M towards autism research and expansion of the ABC program. The Corporate volunteers' program has met its fiscal year fundraising goal. Special mention went to Janis Rotman who continues to make generous donations to the Foundation including her \$1M annual gift with confirmation of a \$100,000 gift over 2 years to support the BRI operating grant, mainly to support the Social ABCs globally (with an emphasis on the ongoing Israel work incrementally).

S. Hawken will conduct 1:1 interviews on foundation team, personal giving, and to seek Board recommendations for individuals who would like to learn more about Holland Bloorview. The Chair congratulated S. Hawken for her update and thanked everyone for their contributions.

## **2.6 President and CEO Report**

T. Millar presented the President and CEO report and invited questions from the Board; there were no questions raised.

## **3.0 Consent Agenda**

The Chair noted the following items under the Consent Agenda requiring Board approval.

- 3.1** Minutes of Board of Directors Meeting – March 27, 2024.
- 3.2** Forced Labour Report
- 3.3** Hospital By-Laws Review – Ontario Not-for-Profit Corporation Act (ONCA)
- 3.4** Governance Policies
  - 3.4.1 Appointment of HBKRH Foundation Representative
  - 3.4.2 Board and Board Committee Relationship Attestation and Disclosure
  - 3.4.3 Board Meetings without Ex-Officio Officers
  - 3.4.4 Board of Directors Media Relations

**MOTION: It was MOVED by Catherine Roche and seconded by Megh Gupta that the Board of Directors approve the Consent Agenda.**

**Roche/Gupta**

**CARRIED**

## **Adjournment**

There being no further business for discussion, the meeting was adjourned at 8:05p.m.

*Poonam Puri*  
*Chair, Board of Directors*  
:CW