HOW TO REGISTER FOR SNOEZELEN POOL ON ACTIVE NET

Please contact <u>snoezelen@hollandbloorview.ca</u> if you have questions about registration.

IMPORTANT
For a successful online registration, two things need to happen.
 You must pay with a credit card. If you do not enter your credit card information, your registration will be incomplete and a spot will not be reserved for your child or client AND
 If you miss STEP 5 in the registration process (see page 5) you will not be able to reserve session dates. This means that your child or client's name will not be listed when we print out the schedule.
Your session must be listed as shown below. It will have the day, date, time and the space that your child or client was registered for.
Meets: From July 5, 2017 to August 30, 2017 Each Wednesday from 4.45pm to 5:30pm Lotton: Therapy sool Number of Bookings: 9 BOOKCD: (9 Lessons) Wed Jul 5, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Jul 12, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Jul 26, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Jul 26, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 2, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 2, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 16, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 16, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 12 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 14 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 14 Space #2 Wed Aug 30, 2017 4.45PM 45 minutes Relaxation 0 - 14 Space #2 Wed Aug 40, 2017 4.45PM 45 minutes Relaxation 0 - 14 Space #2 Wed Aug 40, 2017 4.45PM 45 minutes Relaxation 0 - 14 Space #2 Wed Aug 40, 2017 4.45PM 45 Minutes Relaxation 0 - 14 Space #2 Wed Aug 40, 2017 4.45PM 45 Minutes Relaxation 0 - 14 Space #2 Wed Aug 40, 2017 4.45PM 45 Minutes Relaxation 0 - 14 Space #2 Wed Aug 40, 2017 4.45PM 45 Minutes Relaxation

STEP #1. Log into your account. Click on Register for activities

Account Options for

- Account Activity
 - Show Your Daily Schedules
 - Show and Manage your Wish List
 - · List Account Credits
 - Print Child Program Receipts
 - Print Adult Program Receipts
- Other Services
 - Register for Activities
 - View Your Shopping Cart
 - Logoff

- Personal Information includes
 - Change Your Password
 - · Change Account Address or Personal Information
 - · Change Information about Family/Friends
- · Account Payments include
 - · Pay on Account
 - List of Account Payments
 - · View Account Payment Details

150 Kilgour RoadToronto, ONM4G 1R8 Tel. Email: swimregistration@hollandbloorview.ca Methods of Payment Visa, MasterCard, Discover Card, Other

Have Questions? Online Registration FAQs

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STEP #2. Find the activity you want - for example, Snoezelen Pool Relaxation, 0- 12, Wednesdays. Click on it.

sno	× Search			Sort By: Ac	tivity Name	•
Filter Search By:	Displaying: 1-5 of 5					S 🔊
Geographic Area	Activity Name	Activity Number	First Meeting or Date Description	Location	Open	Action
In progress/future •	Snoezelen Pool - Relaxation 0-12 Wed 4:45	7235	From July 5, 2017 to August 30, 2017 Each Wednesday from 4:45pm to 5:30pm	Therapy pool	51	Add to Cart
Su Mo Tu We Th Fr Sa	Snoezelen Pool - Thursdays Adult Combination 12:00	7238	From July 6, 2017 to August 31, 2017 Each Thursday from Noon to 12:45pm	Therapy pool	24	Add to Cart
To	Snoezelen Pool Relaxation 13-19 Wed 5:30	7239	From July 5, 2017 to August 30, 2017 Each Wednesday from 5:30pm to 6:15pm	Therapy pool	50	Add to Cart
From To Activity Category:	Snoezelen Pool Tuesdays Adult Combination 12:00	7240	From July 4, 2017 to August 29, 2017 Each Tuesday from Noon to 12:45pm	Therapy pool		Add to Cart
Type: All Clear Filters	Snoezelen Pool- Children 0-12 Comb Tues 10:30 1	7241	From July 4, 2017 to August 29, 2017 Each Tuesday from 10:30am to 11:15am	n/a	50	Add to Cart

Page 1 of 1 < Prev 1 Next >

100 v results per page

STEP #3. You will get this page. Click "Add to my cart"



Description

Relaxation sessions are quieter and more relaxed. They are appropriate for clients who may have higher medical needs, cannot tolerate splashing, sensitivity to noise, sensory avoidance, limited independent mobility, etc. Max. 6 children in the pool at one time. Each child must have a 1:1 with them in the pool.

STEP #4. You will be asked to select a family member – in this case, your child or dependent. If you are selecting the Snoezelen pool group option, only one name will be needed. Click on "Continue"



STEP # 5. You will get this page. Now you need to select the day and spaces so that you can see what is available to book.

- Use the mouse to select ALL the spaces i.e. Space #1, Space #2, Space #3, etc. and move it over to "Selected"
- Click on the day that the session is running. In this case, it is "Wednesday".
- Click "search"

start Activities	Hy Cart
Private Lessons Booking for Snoe	zelen Pool - Relaxation 0-12 Wed 4:45 #72
Number of Bookings	
Number of Bookings: 0	
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P FIG-DOOK FILVALE LESSONS	
▼ Availability Search	
Select all instructors to search for Available Relaxation 0 - 12 Space #1 Relaxation 0 - 12 Space #2 Relaxation 0 - 12 Space #3 Relaxation 0 - 12 Space #4 Relaxation 0 - 12 Space #5 Relaxation 0 - 12 Space #6 Show only availability at All Centers Click Search Il the spaces have been move	Select dates and times to search for 1st Date Aug 21, 2017 B Monday Last Date Aug 30, 2017 B Wednesday or Next Months Time Range 4:45 PM to 5:30 PM Days Sun Mon Tue Wed Thu Fri Sat of Week B B B B B B B B B B B B B B B B B B
Select all instructors to search for Available >> Selected Relaxation 0 - 12 Space #1 • Relaxation 0 - 12 Space #2 Relaxation 0 - 12 Space #3 Relaxation 0 - 12 Space #4 Relaxation 0 - 12 Space #6 •	Select dates and times to search for 1st Date Aug 21, 2017 B Monday Last Date Aug 30, 2017 B Wednesday or Next Months Time Range 4:45 PM to 5:30 PM Days Sun Mon Tile Wed Thu Fri Sat of Week O O O O O O O O O O O O O O O O O O
Click	to begin search
Select Sort Order for Grid By Date •	Add to List Cancel

STEP #6. Now you get this page – it lists all the dates that are available. An "x" means that space is already taken.

- You can pick one date or select as many as you want.
- Click on "Add to list"

elect all instructor	s to sear	ch for					Sel	ect da	ates a	nd tin	nes to	sear	ch fo	r	
Available	>>	5	Selected			1st I	Date	Aug	21, 20)17		12	Mono	day	
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STEP #7. It will now list all the dates that you selected. In this example, only one date was selected. Click '**Continue**'

		Relaxation 0	- 12 Space #	#4 #5	Time Rang	4 :45	PM			to 5:	30 P	М			
	•	Relaxation 0	- 12 Space #	#6 -	Days	Sun	Mon	Tue	Wed	Thu	Fri	Sat			
Show only	y availability at				of Week										
All Cente	ers		•			Show	v as ur	navail	able if	facilitie	es ar	e not	available	? 🗆	
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STEP #8. It will now ask you for information about your child or client. Fill out and click on "Continue"

Questions for Snoe	zelen Pool - Relaxation 0-12 Wed 4:45 (* - required field)			
Are there any b	ehavioural or medical concerns we should be aware of (for example, aggression)?*			¥
	What is your child/client's disability? *			
	Does you child/client have a trach?*			¥
	Does your child/client have a seizure disorder?*			•
	Do you wish to register a sibling who DOES NOT have a disability?* No •			
Fees / Discounts				
Enter coupon code	Apply			
Include? Description	n	Quantity	Unit Fee	Total Price
Snoezeler	n Program	1	\$12.24	\$12.24
		Sub-To	tal Per Partici	pant: 12.24
				Quantity: 1
			Sub-	Total: 12.24
				Total: 12.24



7

STEP #9. Confirm the order and go to "Proceed to checkout" You will be asked for your credit card number so that the registration can be finalized. Once you are done, you can print the receipt

Iolland Bloorview				
Start Activities				My Cart (1)
Shopping Cart				
	(1)	2	3	
	review items	review waivers	payment details	
Participant:				
Participant: Description				Amount
Participant: Description > Snoezelen Pool -	Relaxation 0-12 Wed 4:45 - 72	235 (♂ Edit or ⊜ Remove cur	rent participant, O Add Another Participant)	Amount \$12.24
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