



**Board of Trustees Meeting
MINUTES of Meeting
Wednesday, December 10, 2014
6:00-8:00 p.m.
Holland Bloorview, Room 5E100**

Present: M. Ballantyne R. Cranston L. Hicks C. Hopper S. Jarvis
J. Kustec J. Lam R. Laxer A. Maharaj R. McLeod
G. Milo-Manson J. Morrison T. Muir W. Onuwa (via teleconference)
H. Ort (via teleconference) L. Torneck

Sr. Management: T. Bailey T. Chau W. Howes J. Hunter D. Kline
J. Schleifer Taylor B. Sybring

Regrets: R. Carmichael C. Hunt

Recorder: B. Webster **Guests:** L. Davenport V. Tsang

Opening Remarks by Chair

J. Morrison called the meeting to order at 6:00 pm.

Declaration of Conflict of Interest for Meeting

The Chair asked whether anyone wished to declare a conflict of interest on any of the items slated for discussion at this Board meeting, and there were none.

1.0 Consent Agenda

The Chair asked for a Motion to approve the Consent Agenda as indicated.

MOTION: It was MOVED by Robert Cranston and SECONDED by John Kustec that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the Consent Agenda:

- 2.1 Agenda – December 10, 2014**
- 2.2 Minutes – November 19, 2014**
- 2.3 Board Standing Committee Reports - December**

Cranston / Kustec

CARRIED

2.0 President & CEO Report

S. Jarvis reported on our outstanding vaccination rates for staff, students and volunteers. We have a 91% compliance rate and are above all other Toronto hospitals. Our target was 80%. The Board discussed the risks associated with the patient portal project. B. Sybring indicated that we are getting all policies in place and will further explore cyber risk insurance. This will be brought to a future meeting of the Business and Audit Committee for review and discussion.

3.0 Business Arising

3.1 System Integration Task Force Report: Position Statement

S. Jarvis and J. Morrison reported that the Task Force on System Integration has prepared a Position Statement for the Board's consideration. The Task Force members included the President & CEO, Board Chair and Trustees T. Muir, L. Torneck and C. Hunt. A question was asked whether or not someone with a working knowledge of SickKids contributed to the work. S. Jarvis indicated that the full senior management team contributed to one of two due diligence reports. The other was completed by family leaders. At this point in the discussion, Dr. Ron Laxer excused himself from the meeting.

There was a lengthy discussion with input from all Trustees and as a result a revised Position Statement was created.

MOTION: It was MOVED by John Kustec and SECONDED by Jean Lam that – Having applied a robust review and analysis and in consideration of our current Strategic Plan, Holland Bloorview Kids Rehabilitation Hospital confirms that the needs of the clients and families we serve are best met by remaining an independent organization with continued collaboration and partnership with all providers in the care continuum.

Kustec / Lam

CARRIED UNANIMOUSLY

Dr. Laxer returned to the meeting.

3.2 Strategic Plan Progress Report to the Board

S. Jarvis reviewed the report. She noted that we are in Year 3 of our current strategic plan and highlighted progress to date on a number of initiatives in each of the 4 strategic pillars. We are on task and on target to achieve our projected outcomes.

3.3 Board Transition Committee – Revised Terms of Reference

S. Jarvis reported that the revised Terms of Reference were redrafted with input from several Trustees and have been reviewed and endorsed by J. Hanigsberg.

MOTION: It was MOVED by Laurie Hicks and SECONDED by Jean Lam that the Board of Trustees approve the revised Terms of Reference of the Board President and CEO Transition Committee as pre-circulated.

Hicks / Lam

CARRIED

J. Hunter noted that J. Hanigsberg is meeting with 4 Executive Coaches in total and will choose the one with which she has the best fit.

4.0 New Business

4.1 Information Management and Technology Strategic Plan

B. Sybring reported that we prepare an Information Management Strategic Plan every 4-5 years, staggered one year after the Hospital Strategic Plan. This plan is a little shorter as we had an additional year carryover from the previous plan. Therefore the current plan is a 3-4 year plan which will put us in alignment with the next update of the Hospital's Strategic Plan.

L. Davenport, Senior Director of Information Systems presented slides outlining the major themes of the new Plan. She highlighted the fact that on the 7 Stage Scale according to the OHA's e-Health Technologies and Application Status we are in stage 4 and we score a 4.22 out of 7. The Ontario average is 2.62 and the LHIN hospital average is 2.70. Our score is very good. We spend 5% of our hospital operating budget on IT. The IM Strategic Plan was brought to the Senior Management Team and Business & Audit Committee to ensure there are funds available to sustain the plan. The estimated total 3 year budget requirement is \$4.9 M. The estimated one time capital cost for this strategy is \$3.6 M accumulated over 3 years. An additional \$673K in new operating costs are needed to maintain the strategic initiatives. This will be prioritized on a year by year basis during the operating planning process.

MOTION: it was MOVED by Tom Muir and SECONDED by John Kustec that the Board of Trustees approve the recommendation from the Business & Audit Committee to approve the Information Management and Technology Services Strategic Plan as pre-circulated.

Muir / Kustec

CARRIED

4.2 Holland Bloorview Medal of Excellence

S. Jarvis explained that the process followed for the inaugural Medal of Excellence was discussed at the recent Governance Committee. An external panel of experts in the field of childhood disability conducted a review of 4 outstanding nominees. She explained that any one of the nominees would be exemplars but they were able to choose one outstanding candidate as the winner – Dr. Peter Rosenbaum. The panel felt that Dr. Rosenbaum has changed the way clinicians see and talk about children with cerebral palsy around the world. He has been published countless times in many exceptional journals and has made many significant contributions to the field of childhood disability. He has received other professional awards as well. She noted that the panel was unanimous with their decision.

MOTION: It was MOVED by Robert Cranston and SECONDED by Jean Lam that the Board of Trustees approve Dr. Peter Rosenbaum as the winner of the 2015 Inaugural Holland Bloorview Medal of Excellence as recommended by the external panel.

Cranston / Lam

CARRIED

5.0 Reports

5.1 Quality Committee Report – October, 2014

R. Laxer presented the Quality Committee Report. There were no questions at this time.

5.2 Medical Advisory Committee Report

G. Milo-Manson presented the Medical Advisory Committee report. There were no questions at this time.

5.3 Foundation Report

T. Bailey reported that the Rogers Family has made a gift in the amount of \$275,000 in honour of the work of Keith Pelley. GMP Securities has donated \$150,000 for Change for Kids. Change for Kids launched on December 3rd with live coverage by Breakfast Television. Many celebrities have made selfies. Ads on buses and bus shelters will be seen in January and February around the province. Change for Kids Investor Challenge has also been very successful – 3 Fund Managers have made \$25,000 donations and will each seek additional funds from their colleagues. All money raised will be reinvested. Quarterly reports will run in the Globe & Mail and on BNN.

J. Lam thanked T. Bailey and her team for an outstanding Education Session at their Retreat last month.

6.0 Adjournment

The meeting of the Board adjourned at 8:10 pm.



<p>7.0 Date of Next Meeting Wednesday, January 21, 2015 6:00-8:00 pm, Room 5E100</p>

*Janet Morrison, Chair
Board of Trustees*

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