

Board of Trustees

MINUTES of MEETING

Wednesday, June 16, 2011

11:00 – 12:00 p.m., Boardroom 5E100

150 Kilgour Road, Toronto, Ontario

Present: S. Jarvis G. Milo-Manson

Teleconference: David Allgood, *Chair* B. Alman E. Carroll B. Cranston C. Everson
J. Hanigsberg C. Hunt M. Kardos Burton J. Kustec T. Muir
J. Ronson

Regrets: J. Darville N. Kawale A. Kawamura R. Laxer T. McCarthy
J. Morrison

Sr. Management: C. Haanstra J. Hunter B. Sybring

Guests: V. McMurtry B. Webster

Recorder: B. James

1.0 Opening Remarks by Chair

David Allgood welcomed Trustees Cally Hunt, Nitin Kawale, Janet Morrison and John Ronson to their first meeting of the Board of Trustees following the Annual General Meeting. Trustees who were participating in the meeting via teleconference were asked to announce themselves so they would be counted as present at the meeting.

Declaration of Conflict of Interest

The Chair asked whether any trustee wished to declare a conflict of interest for any items on the Agenda, and none was declared.

2.0 Review and Approval

2.1 Approval of the AGENDA for the Board of Trustees' Meeting of June 1, 2011 of Holland Bloorview Kids Rehabilitation Hospital

The Chair asked whether there were additional items to add to the Agenda for discussion, and Hospitals in the News was added as item 4.5.

MOTION: It was MOVED by Carolyn Everson, and seconded by Bob Cranston, that the Agenda for the meeting of the Board of Trustees on June 16, 2011 be approved.

Everson/Cranston

CARRIED

2.2 Approval of the Minutes for the Board of Trustees' Meeting of June 1, 2011 of Holland Bloorview Kids Rehabilitation Hospital

The Chair asked for a Motion to approve the Minutes of the Board of Trustees meeting of June 1, 2011.

MOTION: It was MOVED by Julia Hanigsberg, and seconded by Mary Kardos Burton, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the Minutes of the meeting of the Board of Trustees held June 1, 2011.

Hanigsberg/Kardos Burton

CARRIED

3.0 Business Arising

3.1 Appointment of Officers and Chairs of Board Standing Committees 2011 - 2012

The slate of Officers and Chairs of Board Standing Committees for 2011 – 2012, was accepted as pre-circulated. The Chair called for a Motion to approve the Officers of Holland Bloorview Kids Rehabilitation Hospital.

MOTION: It was MOVED by Bob Cranston, and seconded by Esme Carroll, that the report of the Governance Committee for the appointment of Officers and Chairs of Standing Committees and Cross-Appointments to the Holland Bloorview Kids Rehabilitation Hospital Foundation for the ensuing year 2011-2012, having been circulated and no further nominations having been received, be adopted.

Cranston/Carroll

CARRIED

3.2 Appointment of Board Standing Committee Members 2011 - 2012

The Chair asked whether there were amendments to the proposed membership for Board Standing Committees for 2011–2012 including trustees, Senior Management, Staff Support and Community Representatives? It was noted that the dates in the Motion as written in the Agenda were incorrect, and that the appointment was for 2011-12 and not 2010-11.

MOTION: It was MOVED by Bob Cranston, and seconded by Carolyn Everson, that the report of the Governance Committee for the appointment of Members for Board Standing Committees for 2011-2012, having been circulated and no further nominations having been received, be adopted.

Cranston/Everson

CARRIED

3.3 Board of Trustees' Meeting Dates 2011 – 2012

The Chair asked for comments from Trustees regarding the dates for meetings of the Board of Trustees in 2011- 2012. No comments were raised, and it was noted that the next meeting of the Board would be held on Tuesday September 20, 2011 at Holland Bloorview.

4.0 New Business

4.1 Strategic Planning Task Force Terms of Reference

The Terms of Reference for the Strategic Plan Task Force for Holland Bloorview for renewing the Hospital's Strategic Plan were tabled for approval, as a first step in the planning process for the Board of Trustees. The Governance Committee would be meeting to discuss membership for the Task Force and resources required to develop the Plan. The Committee would report back to the Board in the fall 2011. The objective is to complete the renewal process and bring a new Strategic Plan to the Board for approval in the spring of 2012. The Committee recommends that Carolyn Everson be asked to lead the Strategic Plan Task Force.

Questions followed, and it was agreed that the Hospital would conduct an environmental scan and seek information from other TAHSN hospitals, who had recently updated their strategic plans, as to external resources they had used.

There being no further discussion, the Chair called for a Motion to approve the Terms of Reference.

MOTION: It was MOVED by Bob Cranston, and seconded by Mary Kardos Burton, that the Board of Trustees accept the recommendation of the Governance Committee and approve the Strategic Plan Task Force Terms of Reference 2011.

Cranston/Kardos Burton

CARRIED

4.2 Annual Appointment of Medical/Dental/Consulting Staff 2011- 2012

The Vice-President of Medicine and Academic Affairs highlighted the process for the Board's approval of the annual appointment of the Medical/Dental/Consulting Staff for the academic year, July 1, 2011 – June 30, 2012, which included information on pertinent regulations and the credentialing process, managed by the Medical Advisory Committee.

It was noted that all medical appointees must re-apply for hospital privileges annually and the governance of this process was supported by the College of Physicians and Surgeons of Ontario which maintains records on the verification of the status of physicians' licenses concerning the practice of medicine (or dentistry).

There being no further discussion, a Motion was provided to approve the list of appointees for 2011-12.

MOTION: It was MOVED by John Kustec, and seconded by Ben Alman, that the Board of Trustees approve the annual appointment of the Medical/Dental/Consulting Staff of Holland Bloorview Kids Rehabilitation Hospital for 2011-2012, as per Attachment 4.2 which was pre-circulated for this meeting.

Kustec/Alman

CARRIED

4.3 Board of Trustees Retreat -- October 19, 2011

The Board of Trustees Retreat and Board meeting will be a full day event on October 19, 2011. The theme of the morning Retreat will be the Strategic Plan and will provide an opportunity for the Board to engage in a facilitated session about the future vision for the Hospital. The October meeting of the Board of Trustees would be held after lunch on the same day at Holland Bloorview.

The Governance Committee would be planning the Board Retreat and updating Trustees in September.

4.4 Trustee Orientation

The Board of Trustees conducts an annual orientation about the Board and the Hospital for new trustees and new Foundation Directors, which is also open to new members of Board Standing Committees. The Trustee Orientation will be held prior to the next Board of Trustees meeting in September, 2011.

4.5 Hospitals in the News

The President apprised the Board on recent news articles concerning hospital partnerships and mergers between acute care facilities and rehabilitation care facilities, and explained that the trend to new alliances was in part a response to the need to move patients through the healthcare system to appropriate levels of care, at the right time, and to address impending issues of sustainability, given the deficit situation in Ontario.

Discussion followed. It was affirmed that partnerships including those with other healthcare facilities would be a topic to include in discussions for renewing the Strategic Plan for the Hospital.

5.0 Adjournment

The Chair asked for a Motion to adjourn the Board of Trustees meeting for June 16, 2011.

MOTION: It was MOVED by John Kustec, and seconded by Esme Carroll, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the adjournment of the Board of Trustees meeting held June 16, 2011.

Kustec/Alman

CARRIED

6.0 Date of Next Meeting

Tuesday, September 20, 2011
6-8 p.m. Room 5E100, Holland Bloorview

David Allgood, Chair
Board of Trustees

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