

Holland Bloorview Board of Directors Meeting Minutes
Wednesday, March 30, 2022
6:00 p.m. to 8:00 p.m.
ZOOM

Attendance

Present: Marg Rappolt, Chair; Poonam Puri, Vice Chair; Catherine Wood, Secretary; Allyson Whyte Nowak, Treasurer; Alycia Calvert; Carol Cowan-Levine; Laura Dottori-Attanasio; Julia Hanigsberg; Suzanne Jorisch; Alice Keung; Jean Lam; Golda Milo-Manson; Andrea Hoffman; Jennifer Quaglietta; Lisa Robinson; Catherine Roche; Neil Selfe; Michael Wasserman

Sr. Management: Irene Andress; Tom Chau; Enza Dinino; Sandra Hawken, Tracey Millar, Bohodar Rubashewsky; Diane Savage; Meenu Sikand; Stewart Wong

Guests: Melody Hicks; Laura Oxenham-Murphy; Aman Sium

Regrets: Dale Ponder

Recorder: Kaitlyn Davis

1.0 Call to order

M. Rappolt, Chair, called the meeting of the Holland Bloorview Kids Rehabilitation Hospital Board of Directors to order at 6:00 p.m.

Chair's remarks

M. Rappolt began the meeting with a Land Acknowledgment. She recognized and congratulated J. Quaglietta for her award.

Approval of agenda

The Chair requested approval of the agenda as pre-circulated.

MOTION: It was MOVED by Catherine Roche, and seconded by Carol Cowan-Levine that the Board of Directors approve the agenda.

Roche/Cowan-Levine

CARRIED

Disclosure of Conflicts of Interest

The Chair asked whether anyone wished to declare a conflict of interest on any of the items slated for discussion at this Board meeting, and there were none.

2.0 Discussion Agenda

2.1 Board Education: Caring Safely

D. Savage introduced M. Hicks, project manager, Solutions for Patient Safety (SPS), Quality, Safety and Performance who gave an update on the advancement of Holland Bloorview's Caring Safely initiative. M. Hicks highlighted the projects from the past year that have been impactful including the sharing of safety stories and the implementation of Point of Care (POC) unit huddles. She also shared how the Caring Safely initiative supported the recent Accreditation site visit by strengthening Required Organizational Practices (ROPs), policies and current structures and processes. The objectives for 2022/2023 include completion of SPS culture wave training for Holland Bloorview leaders, establishing a

Safety Coach training program, a Serious Safety Event Review team and continuing to advance path to eliminate pressure injuries. M. Hicks also provided an overview of Holland Bloorview's SPS governance model and highlighted the Board's role in monitoring and evaluating the quality of client care and services provided for continuous improvement.

The Directors expressed their thanks for the excellent presentation and how much has been achieved during an unprecedented time. It was highlighted how important it is to align this work with existing priorities to avoid duplicating work and adding a burden to staff. M. Hicks reported that they are finding the strategic direction that SPS is taking has been aligning well with Holland Bloorview's strategic priorities.

2.2 Caring Safely

2.2.1 Safety Story

B. Rubashewky shared a safety story from the Sodexo support team. The depth of the sinks in the kitchen had long been an issue and posed a barrier to some of the staff as they stressed to reach the bottom of the sinks, often using unapproved appliances to stand on. During a routine weekly "rounding for safety" inspection, the unsafe practice was identified and a review was launched. A supplementary guard was fabricated to facilitate a more ergonomic work environment. This simple solution resulted in a more efficient loading process and greatly increased productivity.

2.2.2 Access to Autism Diagnostic Services

I. Andress provided an update on the autism diagnostic services wait times and discussed the impact the pandemic has had on access to care. She reviewed key strategies that are being implemented to improve timely access to high quality, safe diagnostic care. She highlighted that there has been an increase in young children referred. These children are more difficult to diagnose and often require additional appointments. Despite the ongoing impact of the pandemic, the data from the second half of 2021/2022 demonstrates cautious, yet consistent improvement in the percentage of clients seen within wait time targets.

The Directors expressed their thanks for the comprehensive presentation and discussed wait time trends across the province and the role Holland Bloorview plays. G. Milo-Manson highlighted that many of the child psychologists and developmental paediatricians who are currently diagnosing autism were trained at Holland Bloorview in programs funded by our Foundation. The Directors discussed the need for consistent advocacy to ensure that adequate funding is provided to address autism across the province.

2.2.3 Quality Committee Report

C. Cowan-Levine presented a report of the Quality Committee March meeting. She highlighted the patient story that was shared by a long-time youth leader and member of the Youth Advisory Council. It drew attention to the importance of designing process and technology solutions that optimize independence and access not just within Holland Bloorview but in the community.

2.2.4 Medical Advisory Report

G. Milo-Manson presented the March Medical Advisory Committee report. She drew attention to one mild client incident which gave an opportunity for safety improvement.

2.3 Integrated Risk Management

D. Savage and B. Rubashewsky provided an overview of the hospital's Integrated Risk Management approach and the Board of Trustee's fiduciary responsibilities related to the oversight of risk

management. B. Rubashewsky highlighted the area of cyber security and the initiatives that the team has undertaken over the last couple of years. The Directors expressed an interest in seeing more about cyber risk and it will be discussed at a future Board meeting.

2.4 2022/2023 Operating Plan

J. Hanigsberg explained that the 2022/2023 Operating Plan has been thoroughly reviewed and approved at a joint meeting of both the Business & Audit and Quality Committees in February. Both C. Cowan-Levine and A. Whyte Nowak expressed their support and strong endorsement of the plan. J. Hanigsberg thanked all of the members of the senior management team for developing the priorities and staying true to the strategic plan.

MOTION: It was MOVED by Michael Wasserman, and seconded by Catherine Wood, that the Board of Directors of Holland Bloorview Kids Rehabilitation Hospital approve the 2023/2024 Operating Plan as pre-circulated.

Wasserman/Wood

CARRIED

2.5 Financial Statements as of December 31, 2021

E. Dinino presented the financial statements as of December 31, 2021 and indicated that Holland Bloorview is in a very solid financial position. The Ministry of Health has advised that they would continue to reimburse the sector for COVID Incremental Expenses through to the end of the fiscal year. She highlighted that Holland Bloorview's unfunded incremental COVID-19 expenses total \$504,348 and relate primarily to staff supporting onsite screening, hospital charge nurse hours and enhanced infection prevention and control (IPAC) staffing and equipment.

MOTION: It was MOVED by Catherine Roche, and seconded by Jean Lam, that the Board of Directors of Holland Bloorview Kids Rehabilitation Hospital approve the Financial Statements as of December 31, 2021 as pre-circulated.

Roche/Lam

CARRIED

2.6 Foundation Report

S. Hawken highlighted that this has been the most successful year of fundraising ever for Holland Bloorview and surpassed all expectations. The 'Capes for Kids' initiative reached \$1 million in funds for the first time ever despite the challenges of the pandemic and many focusing their thoughts of philanthropy on the crisis in Ukraine. The Foundation will be launching a new 5 year strategic plan on April 1st entitled 'Daring Together'.

The Directors congratulated S. Hawken and her team on another outstanding

2.7 President & CEO Report - February 2022

J. Hanigsberg drew attention to the President & CEO Report included in the package and welcomed any questions or comments. She highlighted the pre-election work that is being done by the Children's Health Coalition to ensure that children's health is an important part of the conversation during the election. She also drew attention to the incredible energy of the Holland Bloorview team to do new things, create new programs and fill gaps in care. J. Hanigsberg shared that the hospital is seeing rising staff absences due to either confirmed COVID-19 or the need to isolate. The teams are working hard to ensure that care is not affected.

3.0 Consent Agenda

The Chair noted the following items under the Consent Agenda requiring Board approval.

- 3.1 Minutes of Board Meeting February 23, 2022
- 3.2 Credentialing of Dr. Soul Emam
- 3.3 Bloorview Research Institute (BRI) Volunteer Policy
- 3.4 Investment of Funds Policy

A MOTION to approve: It was MOVED by Suzanne Jorisch and seconded by Alycia Calvert that the Board of Directors approve the Consent Agenda.

Jorisch/Calvert

CARRIED

Adjournment

There being no further business for discussion, the meeting was adjourned at 8:00 p.m.

*Marg Rappolt
Chair, Board of
Directors
:kd*