

Holland Bloorview Board of Trustees

MINUTES of Meeting

Wednesday, May 16, 2018

6:00-8:00 pm

Holland Bloorview, Room 5E100

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|------------------------|--|---|---|--|------------------------|
| Present: | M. Ballantyne C. Hunt G. Milo-Manson M. Rappolt | B. Cooper M. Johnson W. Onuwa S. Smile | C. Cowan A. Kaplan H. Ort L. Torneck | J. Hanigsberg J. Lam P. Puri (via teleconference) C. Wood | L. Hicks A. Maharaj |
| Sr. Management: | T. Chau S. Wong | S. Hawken | T. Millar | D. Savage | B. Sybring |
| Regrets: | T. Muir | | | | |
| Guests: | E. Berezovskaia | N. Ho | D. Paes | | |
| Recorder: | B. Webster | | | | |

Call to Order

The Chair called the meeting to order at 6:00 p.m.

Board Education – “Medical Cannabis”

Diane Savage introduced the speakers for the Education session – N. Ho is the Director of Pharmacy Services and D. Paes is a Clinical Pharmacist.

The presenters provided a summary of the potential risks and benefits of medical cannabis in pediatrics, and how Holland Bloorview supports the client and family decision to continue this treatment modality to meet their health goals. It was noted that physicians at Holland Bloorview would not be prescribing medical cannabis. Holland Bloorview partners with other local pediatric organizations to ensure safe processes and continuity of care that support client and family choices, as well as consideration for staff. They reported that in 2004 there were 8,000 Canadians registered with Health Canada for medical cannabis; in 2017 there were 270,000 and the number continues to climb.

A client story was shared of a 17-year old who was referred to Holland Bloorview for the Get Up and Go Program (persistent pain). She was using medical cannabis to manage her pain prior to admission. The parents were very appreciative of the support from the clinical team during the client’s inpatient stay.

N. Ho explained that there is not a lot of strong clinical evidence in paediatrics yet; the majority of data available is based on recreational use. The clinical team has developed a Medical Cannabis Policy which focuses on supporting the client and their family to continue using medical cannabis, supports nursing staff to ensure safe and secure storage and provides processes for ongoing monitoring and management consultation with the external prescriber.

C. Hunt thanked the team for their excellent presentation and discussion.

Opening Remarks by Chair

C. Hunt welcomed everyone to the meeting.

She reviewed the contents of Trustees’ folders. She asked Trustees to note the dates/times for the upcoming meetings for the rest of the Board year including a reception on June 20th to recognize retiring Trustees and Directors of the Foundation and Hospital Boards. She also reminded all Trustees to complete their evaluation form.

Declaration of Conflict of Interest for Meeting

The Chair asked whether anyone wished to declare a conflict of interest on any of the items slated for discussion at this Board meeting, and there were none.

1.0 Consent Agenda

The Chair asked for a Motion to approve the Consent Agenda as pre-circulated.

MOTION: It was MOVED by Laurie Hicks and SECONDED by Lynda Torneck that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the Consent Agenda of May 16, 2018.

- 1.1) the Agenda for meeting of the Board of Trustees May 16, 2018**
- 1.2) the Minutes of the meeting of the Board on April 18, 2018**
- 1.3) the Board Standing Committee Report for May 2018**
- 1.4) Hospital Nominees to Foundation Board 2018-2019**
- 1.5) Foundations Nominees to Hospital Board 2018-2019**

Hicks / Torneck

CARRIED

2.0 President & CEO Report - May

J. Hanigsberg indicated that she had a few additions to her pre-circulated report. She reported that last week was International Nursing Week. A celebration was held on May 10th to honour 2 Holland Bloorview nurses, Caron Gan and Cathy Petta, who received the Nightingale Award. This was the first time Holland Bloorview was recognized by Nightingale. The award (sponsored by The Toronto Star) celebrates the remarkable achievements of outstanding members of the nursing profession. Caron is an advanced practice nurse/family therapist, educator and clinical leader with the Brain Injury Rehabilitation Team (BIRT). She was recognized for her commitment, passion and dedication to her work and above all her compassion towards families. Some of her key accomplishments noted for recognition were: the internationally validated pediatric family needs questionnaire, the BIFI-A program (brain injury family intervention for adolescents), individual counseling and support, educating over 350 people locally, Canada and internationally, publication, and teaching. Cathy Petta is a nurse in the Child Development Program (psychopharmacology clinic). In addition to her clinical work, Cathy taught school bus drivers from across Ontario how to support kids with autism spectrum disorder. She is also leading a new program on improving sleep for children with autism.

We received notification from the Ministry of Health and Long-Term Care for funding to support the Autism ECHO Program – we will receive \$583,422 in one-time funding for 2018-19 and up to \$496,035 in base funding for 2019-20. We will provide a Board Education session on the ECHO program at a meeting in the fall. J. Hanigsberg highlighted the significant funding we secured for our inpatient Complex Transitional Care program. We will receive \$740,000 in base funding and \$260,000 in one-time funding. J. Hanigsberg thanked D. Savage, M. Almaoui and their team who worked so hard to secure this funding.

The Hospital recently held a luncheon and ceremony to recognize staff who have reached milestone years of service. Staff were recognized for 5-30 years of service. J. Lam participated in the ceremony on behalf of the Board of Trustees. B. Sybring and B. Webster were both recognized for 30 years of service. Both were congratulated by the Board.

Search Committees have been established for 3 key positions within the Hospital – VP, Corporate Services, VP, Human Resources and Executive Lead, Equity, Diversity and Inclusion. Boyden has been retained as the search consultant.

Humber River Regional Hospital is the latest community hospital to sign on with Kids Health Alliance.

3.0 New Business

3.1 Board and Risk Management – Risk Appetite and Tolerance

M. Rappolt thanked H. Ort and W. Onuwa for their helpful contributions to the discussions on risk appetite and tolerance. In 2017, the Business & Audit (B&A) Committee identified advancing risk management as a priority. This led to a literature review and a subsequent joint meetings of the B&A and Quality Committees of the Board (QCB) where information was presented along with the accountability framework for risk oversight at the Board (Appendix 1). While there was evidence that the Board was generally meeting its responsibilities, as a further action, management was asked to:

1. Identify the hospital's top 3-4 risks

2. Create risk appetite and tolerance statements to reflect the new strategic plan

B. Sybring indicated that over a three month timeframe and leveraging the Enterprise Risk Management framework, we engaged with various levels of leadership to identify the top risks and whether the organization needed to shift its risk appetite in light of the No Boundaries strategy. He indicated that the following 4 top areas of risk were identified by the Holland Bloorview Leadership team:

1. Acuity and Complexity
2. Technology
3. Human Resources
4. Research Expansion

The Risk Appetite statement helps create clarity across the organization. We are committed to a moderate risk tolerance when expanding our services across different populations, improving access to services, investing in new services and innovation, increased utilization of technology, developing staff to meet new demands, and exploring new research models and partnerships across the system.

We will always ensure a very low risk tolerance for any activity that will impact on safety and well-being of our clients, families, staff, volunteers and students.

J. Hanigsberg thanked B. Sybring and S. Pagura for leading such an important initiative that will have significant organizational impact. C. Hunt commended the drafters of the risk appetite statement.

MOTION: It was MOVED by Marg Rappolt, and seconded by Laurie Hicks, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the recommendation from the Business & Audit and Quality Committees regarding the Top 4 risks (as set out in Appendix 3) and the Risk Appetite Statement (as set out in Appendix 5) as pre-circulated.

Rappolt / Hicks

CARRIED

3.2 Bloorview Research Institute updates

T. Chau presented highlights on some of the key achievements in the research institute over the last year including key publications, major external grants, and awards and distinctions.

3.3 Board Evaluation/Self-Evaluation Questionnaire

J. Lam indicated that our policy states that a Board Evaluation/Self-Evaluation is conducted every 2 years. Our Governance Quality Indicator Report sets a target of 100% Trustee participation. A hard copy is in Trustees' folders. B. Webster will send both questionnaires electronically tomorrow. Completed questionnaires can be returned to B. Webster by June 1st.

4.0 Reports

4.1 Medical Advisory Committee Report

G. Milo-Manson reviewed the Medical Advisory Committee report. She noted that the report was reviewed in detail at the Quality Committee meeting held earlier today. She noted that the client incident under "Infrastructure/Building/Fixtures" involved TV with broken glass. The TV was removed and replaced without harm.

4.2 Foundation Report

S. Hawken reported that the fiscal year finished strong. She thanked J. Hanigsberg and the senior management team for creating a culture of philanthropy at Holland Bloorview.

The Bloorview Research Institute Growth Strategy was kicked off with a \$4 million gift from the Smith Family and a \$2 million gift from the Chang Family. We are 1/3 of the way to meeting the goal of \$25 million.

A rock concert featuring Tom Cochrane was held last week in Spiral Garden which raised \$120,000.

The Dragon boat Festival has chosen Holland Bloorview as its charity of choice.

Lemonade for Possibility has kicked off again with an event in a box for anyone who may want to hold a lemonade stand this summer.

Evening of Possibility is scheduled for November 5th.

The Foundation is delighted that C. Hunt will join the Board of Directors upon her retirement as Chair of the Board of Trustees and that J. Lam has agreed to stay on the Foundation Board as an appointed director following her retirement from the Board of Trustees.

5.0 Adjournment

The Board Meeting adjourned at 7:45 p.m.

*Cally Hunt, Chair
Board of Trustees
:bw*