HOW TO REGISTER FOR PRIVATE LESSONS ON ACTIVE NET

1. Log into your account. Click on Register for activities



2. Find the activity you want - for example, **PRIVATE LESSONS -** (December, March Break, June). Click on it.

Holland Bloorview

Rius Renabilitation Hospital

Activity Search and Registration

| Activity List | | | | | |
|--|---------------|--|-------------|--------------------------------------|---|
| ctivity number or Keyword? | | Go Advanced Sear | <u>ch</u> | | Link to this page |
| isplaying: 1 - 34 of 34 result(s) | | | | | |
| Activity Name | <u>Number</u> | Age | <u>Open</u> | First Meeting or Date Description | Location |
| <u>Adult Lessons (21 yrs+)</u> | 2288 | At least 21 but less than 99 | 23 | Sun, Sep 28 4:15pm | Holland Bloorview Kids Rehabilitation Hospital |
| Adult Lessons (21 yrs+) | 2845 | At least 21 but less than 99 | 40 | Mon, Jan 5 8pm | Holland Bloorview Kids Rehabilitation Hospital |
| <u>Aquafitness</u> | 2295 | At least 21 but less than 99 | 42 | Fri, Sep 26 9:15am | Holland Bloorview Kids Rehabilitation Hospital |
| <u>Aquafitness</u> | 2852 | At least 21 but less than 99 | 200 | Mon, Jan 5 12:15pm | Holland Bloorview Kids Rehabilitation Hospital |
| Crocodile 3-5 yrs | 2866 | At least 3 but less than 6 | 40 | Mon, Jan 5 9:30am | Holland Bloorview Kids Rehabilitation Hospital |
| Duck 12.24 mondis | 2873 | At least $11m\ 2w$ but less than 2 | 100 | Mon, Jan 5 9:30am | Holland Bloorview Kids Rehabilitation Hospital |
| Private Lessons - December | 3200 | 3 and up | Unlimited | Tue, Dec 9 10am | Holland Bloorview Kids Rehabilitation Hospital |
| Private Lessons - December - Waiting List | 3201 | 3 and up | Unlimited | Tue, Dec 9 | |
| Salamander 3-5yrs | 2886 | At least 3 but less than 6 | 225 | Mon, Jan 5 9:15am | Holland Bloorview Kids Rehabilitation Hospital |
| <u>Sea Otter 3-5 yrs</u> | 2930 | At least 3 but less than 6 | 275 | Mon, Jan 5 9:30am | Holland Bloorview Kids Rehabilitation Hospital |
| <u>Sea Turtle 2-3yrs</u> | 2990 | At least $1y \ 11m \ 2w$ but less than 4 | 175 | Mon, Jan 5 9:30am | Holland Bloorview Kids Rehabilitation Hospital |
| <u>Snoezelen Pool - Adult Comb - Tues 10:15</u> <u>or 11:00</u> | 3203 | At least 18y 10m but less than 99 | 95 | Tue, Jan 6 10:15am | Therapy pool |
| <u>Snoezelen Pool - Adult Relaxation -</u> <u>M//T/W 11:45</u> | 3204 | At least 18y 10m but less than 99 | 133 | Mon, Jan 5 11:45am | Therapy pool |
| Snoezelen Pool - Combination - 0-12 Sun 4:45 | 3205 | Less than 12y 11m | 36 | Sun, Jan 11 4:45pm | Therapy pool |
| Sponstellan Pool - Relayation - 0-12 vr - Sat | 3209 | Loss than 12y 11m | 46 | Sat Jan 10 11am | Therapy pool |

3. Click on "Add to my cart"

| Holland Bloor | view | | |
|---------------------------|--|--|--|
| Start Activit | es. | | |
| Activity De | tail | | |
| Activities + Activity Lie | at a Activity: Private Lessons - December | | |
| Private Lesso December | Add to my Cart + Add to Wish List | | |
| Meeting Dates | From December 9, 2014 to December 19, 2014 Each Monday from 3.30pm to 6pm Each Tuesday from 3.30pm to 6pm Each Wednesday from 3.30pm to 6pm Each Thursday from 3.30pm to 6pm Each Friday from 3.30pm to 6pm | | |
| Price | Standard charge: \$42.00 | | |
| Status | Unlimited openings | | |
| Ages | 3 and up | | |
| Gender | Coed | | |
| | More Datails | | |
| Description | | | |
| Have one of our fab | sulous instructors spend some quality time with your child/ren. Register | | |

- Nigher. See Otter/Swim Kids Level 1 lessons must be private.
- 4. It will now ask you to select the name of the **participant**, which will be your child. Do that and then **"Continue"**

| Iolland Bloorview | |
|--|-------------------|
| Start Activities | |
| Participant Information | |
| Activities » Activity List » Activity: Private Lessons - December » Participant Information | |
| lease choose a participant. If you need to modify your personal or family member information, click My Account | |
| Select a Family Member from the list below. If the name of the participant does not appear in the list, click Add Family Member Participant v Comments/Requests for Staff | |
| When you are finished, click Continue | |
| o cancel this transaction, click Cancel | |
| Iland Bloorview Kids Rehabilitation Hospital - Aquatics Contact Us Help | |
| ms of Use Copyright Policy blig Policy Your Privacy Binhts © 2014 Active Network C and/or its affiliates and licensors. All debts reserved | POWERED BY ACTIVE |
| land Bloorview Kide Rehabilitation Hosnital - Anuatice's Policies: Terms of Use Your Drivery Rinhts | |

Scroll down until you see "Availability Search"

- 5. Now you need to select the day, time and instructor so that you can see what is available to book.
 - Use the mouse to select ALL the instructors i.e. Private Lessons Instructor #1, Private Lessons Instructor # 2 etc. and move it over to "Selected"
 - Click on the dates and fill in which dates you want
 - Click on the time range you would like (eg. 10:00-12:00, or 10:00-6:00pm or 1:00-4:00pm etc...)
 - Click on the days of the week
 - Then click "search"

Holland Bloorview

Start Activities

Private Lessons Booking for -- Private Lessons - December #3200

Activities » Activity List » Activity: Private Lessons - December » Participant Information » Private Lessons Reservation Form



- 6. Now you get this page it lists all the dates that are available. An "x" means that space is already taken.
 - You can pick one date or select as many as you want.
 - Click on "Add to list"

| ★ <u>Availability Search</u> | | | | | | | |
|---|--|---|---|---------------------------------|--|---|---|
| Select all instructors to search for Available Private Lesson Instructor #7 (Female Show only availability at All Centers | >> Selected Private Lesson Instructor #1 (female) Private Lesson Instructor #2 (female) Private Lesson Instructor #3 (female) Private Lesson Instructor #4 (Male) Private Lesson Instructor #5 (female) Private Lesson Instructor #6 (Female) | Select date 1st Date De Last Date De or Time Range 3: Days Sun M Week D | es and ti ec 9, 201- ec 19, 20 Next 30 PM fon Tue vow as un ailable? | Mes to 4 14 Wed Wed | e search E Thu Thu Thu Solution Thu Solution Solu | for uesday riday 0 PM ri Sat 2 🗌 | re not |
| | Click Search to begin search | | | | | | |
| | | | | | | | |
| Sele | ct Sort Order for Grid By Date | Add to List | Cance | el 🛛 | | | |
| Sele Lesson Dates | ct Sort Order for Grid By Date ✓ Instructor Name | Add to List | Cance <u>3:30</u> <u>PM</u> | 21 <u>4</u> <u>PM</u> | <u>4:30</u> <u>PM</u> | <u>5</u> <u>PM</u> | <u>5:30</u> <u>PM</u> |
| Sele Lesson Dates Tue, Dec 9, 2014 | ct Sort Order for Grid By Date Instructor Name Private Lesson Instructor #1 (female) | Add to List | Cance 3:30 <u>PM</u> | 4 <u>PM</u> X | 4:30 ₽M ★ | <u>5</u> <u>PM</u> | <u>5:30</u> PM X |
| Sele Lesson Dates Tue, Dec 9, 2014 | ct Sort Order for Grid By Date Instructor Name Private Lesson Instructor #1 (female) Private Lesson Instructor #2 (female) | Add to List | Cance 3:30 <u>PM</u> () X | 4 PM X | 4:30 ₽M ★ ★ | <u>5</u> <u>PM</u> ↓ | 5:30 PM X |
| Seler Lesson Dates Tue, Dec 9, 2014 | ct Sort Order for Grid By Date Instructor Name Private Lesson Instructor #1 (female) Private Lesson Instructor #2 (female) Private Lesson Instructor #3 (female) | Add to List | Cance 3:30 PM () () () () () () () () () () () () () | | 4:30 ₽M ★ ★ | 5 ₽M □ ★ | 5:30 PM X X |
| Seler Lesson Dates Tue, Dec 9, 2014 | ct Sort Order for Grid By Date Instructor Name Instructor Name Private Lesson Instructor #1 (female) Private Lesson Instructor #2 (female) Private Lesson Instructor #3 (female) Private Lesson Instructor #4 (Male) | Add to List | Cance 3:30 PM X X X | | 4:30 <u>PM</u> X X X | 5 ₽M | 5:30 PM X X |
| Seler Lesson Dates Tue, Dec 9, 2014 | ct Sort Order for Grid By Date Instructor Name Instructor Name Private Lesson Instructor #1 (female) Private Lesson Instructor #2 (female) Private Lesson Instructor #3 (female) Private Lesson Instructor #4 (Male) Private Lesson Instructor #5 (female) | Add to List | Cance 3:30 PM X X Cance | | 4:30 PM X X X | | 5:30 PM X X X |
| Seler Lesson Dates Tue, Dec 9, 2014 | ct Sort Order for Grid By Date Instructor Name Instructor Name Private Lesson Instructor #1 (female) Private Lesson Instructor #2 (female) Private Lesson Instructor #3 (female) Private Lesson Instructor #4 (Male) Private Lesson Instructor #5 (female) Private Lesson Instructor #5 (female) Private Lesson Instructor #6 (Female) | Add to List | Cance 3:30 PM | | 4:30 <u>PM</u> × × × □ × | 5 PM X X X X X | 5:30 PM X |
| Selec Lesson Dates Tue, Dec 9, 2014 Wed, Dec 10, 2014 | ct Sort Order for Grid By Date Instructor Name Instructor Name Private Lesson Instructor #1 (female) Private Lesson Instructor #2 (female) Private Lesson Instructor #3 (female) Private Lesson Instructor #4 (Male) Private Lesson Instructor #5 (female) Private Lesson Instructor #6 (Female) Private Lesson Instructor #6 (Female) | Add to List | Cance 3:30 PM X X Cance PM X X X | | 4:30 PM X X X X | 5 PM X X X X X X X X | 5:30 PM X X X X X X X X X |
| Sele Lesson Dates Tue, Dec 9, 2014 Wed, Dec 10, 2014 | Sort Order for Grid By Date Instructor Name Private Lesson Instructor #1 (female) Private Lesson Instructor #2 (female) Private Lesson Instructor #3 (female) Private Lesson Instructor #4 (Male) Private Lesson Instructor #5 (female) Private Lesson Instructor #6 (Female) Private Lesson Instructor #1 (female) Private Lesson Instructor #2 (female) Private Lesson Instructor #1 (female) Private Lesson Instructor #2 (female) | Add to List | Cance 3:30 PM X X Cance X X X X X | | 4:30 PM X X X X X X X X X | 5 PM X X X X X X X | 5:30 PM X X X X C X X X X |
| Selec Lesson Dates Tue, Dec 9, 2014 Wed, Dec 10, 2014 | Linstructor Name Private Lesson Instructor #1 (female) Private Lesson Instructor #2 (female) Private Lesson Instructor #3 (female) Private Lesson Instructor #4 (Male) Private Lesson Instructor #5 (female) Private Lesson Instructor #6 (Female) Private Lesson Instructor #1 (female) Private Lesson Instructor #6 (Female) Private Lesson Instructor #1 (female) Private Lesson Instructor #2 (female) Private Lesson Instructor #3 (female) | Add to List | Cance 3:30 PM X X X X X X X X X X | | 4:30 PM X X X X X X X X X X | | 5:30 PM X |

7. It will now list all the dates that you selected. Click **'Continue'**

| Pre-book Private Lessons | | | | | | | | |
|--|---|---|--|---|---|--|--|--|
| ★ <u>Availability Search</u> | | | | | | | | |
| Select all instructors to search for Available Private Lesson Instructor #7 (Female) Show only availability at All Centers | Private Lee Private Lee | Selected sson Instructor #1 (f sson Instructor #2 (f sson Instructor #3 (f sson Instructor #4 (f sson Instructor #6 (f | emale) emale) emale) Aale) emale) 'emale) | Select dates and times to se 1st Date Dec 9, 2014 Last Date Dec 19, 2014 or Next Months Time Range 3:30 PM tt Days Sun Mon Tue Wed Th Week Sun Won Tue Wed Th Week Sun Won Sunavailable Show as unavailable | arch for Tuesday Friday 6:00 PM U Fri Sat 1 2 1 if facilities are not | | | |
| Click Search to begin search | | | | | | | | |
| ✓ Lessons for Wendy Harris 2 of 2 lessons booked | | | | | | | | |
| | S | elect Sort Order for | Grid By Date | ~ | | | | |
| Individual Lessons | | | | | | | | |
| Select all Deselect all | | | | | | | | |
| Remove Date | Start Time | Duration | | Instructor | Facility | | | |
| Tue, Dec 9, 2014 | 5:00 PM | 30 minutes | Private Les | son Instructor #1 (female) | | | | |
| Wed, Dec 10, 2014 | 5:00 PM | 30 minutes | Private Les | son Instructor #2 (female) | | | | |

8. It will now ask you for details specific to your child. Fill out and click on "Continue"

Holland Bloorview

| Chart | 0 - 41 - 141 | | | | | | | |
|--------------|---------------------|--------------------------------|------------------------------------|-------------|-----------------------|-----------------------|-------------------|-------------|
| Start | Activities | | | | | | | |
| Enroll | ment De | tail | | | | | | |
| Activities » | Activity List » Act | ivity: Private Lessons - Decen | nber » Participant Information » F | Private Les | ssons Reservation For | m » Enrollment Detail | | |
| | | | | | | | | |
| Enrollm | nent Detail for F | Private Lessons - Decemb | er | | | | | |
| Participa | nt 📃 📃 | S Change Participant | | | | | | |
| | | | | | | | | |
| Questio | ns for Private L | essons - December (* - reg | uired field) | | | | | |
| Please p | provide the swi | m level your child is work | ing on or skills you would lik | ke us | | | (No more than | 100 |
| | | | to focus | s on cha | aracters) | | | |
| | In case | of pool closure, which n | umber would you like us to c | all?* | | |] | |
| | | | | | | | J | |
| | | Does | your swimmer have a disabi | lity?* | \sim | | | |
| - | | Does your sy | vimmer have a seizure disord | der?* | ~ | | | |
| | | | | | | | | |
| Do | oes your child l | nave any medical condition | ns or allergies that we shou | Id be | | |] | |
| - | | | awai | e or: | | | | |
| Fees / D | iscounts | | | | | | | |
| Enter c | oupon code | | Apply | | | | | |
| Include | ? Description | | | | | Quantity | Unit Fee | Total Price |
| \checkmark | Private Lesso | n | | | | 2 | \$42.00 | \$84.00 |
| | | | | | | Sub-To | otal Per Particip | ant: 84.00 |
| | | | | | | | Q Sub T | uantity: 1 |
| | | | | | | | 300-10 | otal: 04.00 |
| | | | | | | | | Jun. 04.00 |
| | | | | | | | _ | |
| | | | | | | When you are fini | shed, click 📃 💽 | ontinue |

9. Confirm the order and proceed to "Checkout." You will be asked for your credit card number so that the registration can be finalized.

| Holland Bloorview Kids Rehabilitation Hospital | | | | | | |
|---|---|--------------|---------------------------|----------------|------------|--|
| Start Activities | | | | | | |
| Shopping Cart | | | | | | |
| Shopping Cart | | | | | | |
| Registration Steps: ▶ 1. Select Product ▶ 2. Shopping Cart ▶ 3. | Confirm Order and Submit Payment | | | | | |
| These items are currently in your Shopping Cart | | | | | Empty Cart | |
| Type Participant | Description | | | | Action | |
| Activity | Private Lessons - December, # 3200 | | | | Edit | |
| enrollment | nale) | | Add Another One Remove | | | |
| | Wed Dec 10, 2014 5:00 PM 30 minutes Private Lesson Instru | ctor #2 (fem | nale) | | | |
| Question for Private Lessons - December Answer Please provide the swim level your child is working on or skills you would like us to focus on swim kids | | | | | | |
| | In case of pool closure, which number would you like us to call | ? | dfjsdfjasdl | klfj | | |
| Does your swimmer have a disability? No | | | | | | |
| | Does your swimmer have a seizure disorder? | | No | | | |
| | Fees/Discounts | Qty | Unit Fee | Total Price | | |
| | Private Lesson | 2 | \$42.00 | \$84.00 | | |
| | | | Sub-Total: | \$84.00 | | |
| | | | HST: | \$10.92 | | |

• Once you are done, you can print the receipt

All done? Proceed to checkout >>