

**Board of Trustees Evaluation
Questionnaire
Board Governance 2013**

SECTION I - Board Roles and Responsibilities					
<i>(i)</i>	<i>Strategic Directions</i>	Yes	Some of the Time	No	Not Sure
	<i>How do you rate the Board's performance as it relates to the following statements?</i>				
1	The Board of Trustees establishes the vision, mission and core values of the Hospital.				
2	The Board contributes to the development of and approval of the strategic plan for the Hospital.				
3	The Board ensures that key goals are formulated as part of the annual operating plan that help the Hospital accomplish its mission and actualize its vision, in accordance with the strategic plan.				
4	The Board monitors the Hospital's performance against the approved operating plan.				
	Comments: <i>(Your comments are welcome, in particular if you answered "some of the time" or "no", please provide specific comments to support your feedback.)</i>				
<i>(ii)</i>	<i>Provide for Excellent CEO Leadership</i>	Yes	Some of the Time	No	Not Sure
	<i>How do you rate the Board's performance as it relates to the following statements?</i>				
5	The President & CEO's Performance & Compensation Committee of the Board establishes measurable performance expectations and conducts an evaluation of the President & CEO's performance on an annual basis.				
6	The Performance & Compensation Committee determines the compensation for the President & CEO based on the outcome of the performance review, market comparators, and relevant regulatory requirements.				
7	The Board ensures there is a plan in place for providing President & CEO succession.				

	Comments: (Your comments are welcome, in particular if you answered "some of the time" or "no", please provide specific comments to support your feedback.)				
(iii)	Ensure Program Quality and Patient Safety	Yes	Some of the Time	No	Not Sure
	<i>How do you rate the Board's performance as it relates to the following statements?</i>				
8	The Board supports and monitors patient safety, quality of service and risk management through the Quality Committee of the Board.				
9	The Board ensures that the Organization meets Accreditation Canada standards including those for patient safety and infection control, and responds to recommendations for improvement as appropriate.				
10	The Board ensures that the Organization meets MOHLTC standards for public reporting of patient safety indicators, e.g. C. difficile, etc.				
11	The Board grants privileges to the medical/dental staff following recommendations of the MAC according to the credentialing process outlined in the Hospital By-law.				
	Comments: (Your comments are welcome, in particular if you answered "some of the time" or "no", please provide specific comments to support your feedback.)				
(iv)	Ensuring Holland Bloorview's Operational Effectiveness	Yes	Some of the Time	No	Not Sure
	<i>How do you rate the Board's performance as it relates to the following statements?</i>				
12	The Board approves the annual operating and capital plan.				
13	The Board monitors performance, particularly those forming part of known commitments of the Accountability Agreement with the Toronto Central-Local Health Integration Network, and makes certain that the Organization operates within its resource envelope.				
14	The Board ensures that effective risk management procedures are in place for the Organization.				
15	The Board ensures that the Hospital undertakes the necessary long range financial planning activities to facilitate effective allocation of resources and avoid financial risk.				

16	The Board establishes and monitors an effective, appropriate investment policy.				
17	The Board, through the Business & Audit Committee, undertakes an annual financial audit and addresses any (material) recommendations from the auditors related to internal controls and management of risk.				
18	The Board understands its role in supporting the Foundation.				
<p>Comments: <i>(Your comments are welcome, in particular if you answered "some of the time" or "no", please provide specific comments to support your feedback.)</i></p>					

SECTION II – Governance

(v)	<i>Ensuring the Effectiveness of the Governing Body</i>	Yes	Some of the Time	No	Not Sure
19	The Board, as a whole, has the background, skills, diversity and knowledge to carry out its roles and responsibilities.				
20	The Board provides an orientation program for all new Trustees.				
21	The Board as a whole determines its priorities and how its business will be done through the development of an annual Board of Trustees Work Plan.				
22	Through its By-law and policies, the Board ensures ethical behaviour in compliance with laws and regulations, audit and accounting principles, Accreditation requirements, and legislation on quality.				
23	Trustees understand their fiduciary responsibilities, for example: to act in the best interests of the Hospital, to avoid conflict, to speak with one voice, to follow Board governance policies, to foster unity, to respect confidentiality, and to act in good faith with honesty and loyalty.				
24	Our current committee structure, i.e., Executive, Governance, Business & Audit, Quality and Research Advisory Committees, is appropriate for the relevant responsibilities of the Board of Trustees.				
25	Committees establish annual goals which align with and are included in the Board of Trustees Work Plan.				
26	The Committee reports to the Board are effective in providing necessary information to the Board.				
27	The Board measures its own effectiveness and efficiency through the Board's own quality indicators.				
28	The Board, through its President & CEO and Executive Team, ensures that appropriate system-wide relationships are developed and maintained at the national, provincial, regional and local levels through leadership and participation on local, provincial and national networks, committees				
29	The Board ensures that there is effective communication and engagement with its stakeholders through media relations' programs and other means, e.g. website, annual reports, etc.				
30	The Board Chair ensures that Trustees are kept informed about activities, issues, and key strategic trends in the healthcare field through regular Board education.				

31	The Board Chair ensures that the Board is welcoming to new Trustees.				
32	The Board Chair takes responsibility for maintaining effective relationships with Board members, management, internal and external stakeholders.				
33	The Board Chair ensures that the Board respects the work of its Committees and does not re-do Committee work.				
34	The Board Chair ensures that there is clarity between Board and management roles.				
35	The Board Chair ensures that Board meetings are effective, They deal with issues that are important for the Governing Body to deliberate.				
36	The Board Chair ensures that Board meeting materials provide sufficient information in a timely fashion to prepare the Board for debate and decision-making.				
37	The Board Chair ensures that Board meetings are efficient, start and end on time, complete the Agenda, and allocate time appropriately to Agenda items.				
38	The Board Chair ensures that all Trustees are given the opportunity to participate equally in Board meetings.				
39	The Board Chair represents and speaks on behalf of the Board.				
40	The Board Chair is an ex-officio member of all Board Committees and Chairs the Executive Committee.				
41	The Board Chair develops Board meeting agendas with the President & CEO that reflect the business of the Board as it relates to the Board-approved Work Plan, the Hospital's Operating and Strategic Plan.				
<p><i>Comments: (Your comments are welcome, in particular if you answered "some of the time" or "no", please provide specific comments to support your feedback.)</i></p>					

Date Completed: _____